



Wyoming Livestock Board

"To represent and serve Wyoming's livestock industry through protecting livestock health and verifying livestock ownership."

1934 Wyatt Drive, Cheyenne, Wyoming 82002-0051
Phone: (307) 777-7515 ■ Website: <http://wlsb.state.wy.us>



Memorandum

To: Yearling Heifer and Adult Brucellosis Vaccination Reimbursement Vendors

Subject: Invoicing Requirements for Veterinarians

The Wyoming Livestock Board appreciates your participation in the Brucellosis Mitigation program.

Requirements to all participating vendors are listed below. Any invoices received in our office requesting reimbursement for Brucellosis yearling heifer booster vaccination or adult vaccination must meet these requirements or will be returned for correction before processing.

1. **Invoices must be submitted monthly.** Late invoices may not be able to be paid due to lack of availability of funds appropriated for this purpose.
2. Invoices must be on the Wyoming Livestock Board forms (electronic copies of these are available at <http://wlsb.state.wy.us>) and the name of the payee must match the name in the State of Wyoming WOLFS accounting system.
3. Invoices must be signed and notarized – this is a statutory requirement and invoices will not be processed for payment if not signed and notarized.
4. Copies of ALL vaccination certificates listed on the invoice must accompany the invoices in order for invoices to be paid.
5. Current reimbursement rates are as follows:
 - a. \$3.50 per head to veterinarians booster vaccinating heifers in the designated surveillance area and specified in the owner's Brucellosis Mitigation Plan.
 - b. \$3.50 per head to veterinarians administering adult vaccination for cattle in the

designated surveillance area and specified in the owner's Brucellosis Mitigation Plan.

6. All requirements outlined in the Chapter 6 rules must be met in order for reimbursement to be made. This includes Chapter 6 rules, section 7.(a): "Compensation for Brucellosis surveillance testing, Spaying (only allowed under express direction of the State Veterinarian), and Adult Vaccination (includes yearling heifer booster vaccination) shall require the producer for whom the services are rendered to have a valid Herd Plan, which shall include a Herd Risk Assessment." and section 7(b) and (iv).
7. The Wyoming Livestock Board **WILL NOT** pay for calfhood vaccination period. We **WILL NOT** pay for booster or adult vaccination unless specified in a valid Herd Plan.
8. Chapter 6 Section 3. Payment Subject to Availability of Funds. All payments authorized by these rules are contingent upon the availability of funding and will be issued at the sole discretion of the Board.

The Chapter 6 Brucellosis Reimbursement Rules can be accessed on the WLSB's website <http://wlsb.state.wy.us>.

All of the above are required to help us to meet our reporting and auditing needs.

If you have any questions please contact the Wyoming Livestock Board at (307) 777-7515 or email lsbbrucellosis-mitigation@wyo.gov .
